

COLONIAL REGIONAL LOCAL HUMAN RIGHTS COMMITTEE
Meeting Minutes

October 17, 2013

Members Present: Dr. Charles Ponquinette, Carol Brown, Veronica Reid, Committee Members

Members Absent: Chair Cheryl Westray, Denese Gillis Committee Members

Others Present: Timothy Jones, Human Rights Advocate

Potential Affiliate: None

Affiliates Present: Independent Perspectives, Martha's Place, New Season Clinical Services, Therapeutic Interventions, Inc., Thoroughgood House, Youth & Family Counseling, LEVOC Family Services, Virginia Supportive Housing, Community Behavior Support, Hope Seekers, VABODE

Affiliates Absent:

1. Call To Order

The Colonial Regional Local Human Rights Committee was called to order at 5:30 p.m. October 17th 2013, by Dr. Ponquinette; for the purpose of hearing business pertaining to the agenda, transactions, or other matters that may be presented to the committee.

2. Review and Approval of Agenda

October 17th 2013 Agenda was reviewed.

Action: Ms. Ried made a motion to approve the agenda as amended.

Second: Ms. Brown

Vote: Unanimous

3. Review and Approval of Minutes

July 18th 2013 Minutes were reviewed and corrections were made.

Action: Ms. Reid made a motion to approve the agenda as amended.

Second: Ms. Brown

Vote: Unanimous

4. Announcements

None

5. Public Comment

None

6. Human Rights Advocate Comments –

The inability to utilize the system is not an excuse not to report or report incidents outside of the 24 hours. The report should be completed in CHRIS within 24hours. If there are complications with CHRIS please contact Margaret Walsh 804-786-3988 for incidents involving abuse only or Chanda Bragg for problems reporting deaths/serious injuries at 804-786-3475.

Mr. Jones also handed out quick reference guides to each provider that outlined the reporting procedures using the system.

Mr. Jones stated that during recent site visits the following discrepancies were found:

- Discharge plans missing from charts. Make sure all clients have a discharge plan along with an individual service plan within their chart.
- Facilities do not have the proper policy in place for the use of protective restraints.

7. Old Business

None

8. New Business

a. Therapeutic Interventions notified the committee of the location of several new programs of their already licensed Therapeutic Day Treatment program.

1. Churchland Elementary Academy and Preschool
4061 River Shore Rd
Portsmouth, VA 23703
2. Emily Spong Preschool
2200 Piedmont Ave
Portsmouth, VA 23704
3. Olive Branch Preschool
415 Mimosa Rd
Portsmouth, VA 23701
4. Mt. Hermon Preschool
3000 North St.
Portsmouth, VA 23707
5. Franklin High School
310 Crescent Dr.
Franklin, VA 23815

6. JP King Jr. Middle School
501 Charles St.
Franklin, VA 23815
7. SP Morton Elementary School
300 Morton St.
Franklin, VA 23815

b. Hope Seekers formally requested affiliation with Colonial LHRC and presented their Human Rights Policies and Procedures for approval.
Motion: Ms. Reid moved to approve Hope Seekers affiliation with the LHRC and to have Hope Seekers submit requested policy revisions to the Office of Human Rights and table the acceptance of their Human Rights Policies and Procedures until the next meeting.

Second: Ms. Brown

Action: Vote was unanimous

c. VABODE – informed the committee of the relocation of their Newport News administrative office to Tower Park Plaza 735 Thimble Shoals Blvd, Newport News, VA, 23606

9. Affiliate Reports

***All providers noted below went over their 2nd quarter reports during the meeting:**

- A. Community Behavior Support – Reports no incidents/ no complaint
- B. Independent Perspectives – Reports no incidents/complaints
- C. LEVOC – Reports no incidents/complaints
- D. Martha's Place – Reports no incidents/ 1 abuse/neglect allegation
- E. New Season Clinical Services - Reports no incidents/complaints
- F. Therapeutic Interventions, Inc. – Reports no incidents/complaints
- G. Thoroughgood House – Reports no incidents/ 4 abuse/neglect allegation
- H. VABODE - Reports no incidents/ 1 complaints
- I. Virginia Supportive Housing – Reports no incidents/complaints
- J. Youth and Family Counseling – Reports no incidents/complaints
- K. Hope Seekers – No report

9. Next meetings scheduled for: 1/16/2014, 4/17/2014, 7/17/2014

10. Closed Session – The committee voted to go into closed session per VA Code 2.2-3711(A), for the purposes of hearing information pertaining to the complaints/allegations against VABODE, Martha's Place, Thouroughgood House.

The Committee voted to come out of closed session and each committee member certified that the only information discussed was the complaints/allegation against VABODE, Martha's Place, Thouroughgood House. The committee made the following recommendations:

The committee requested that Martha's Place present a follow up report on their Day Support program at the next meeting.

The committee made no recommendations for VABODE.

The committee made no recommendations for Thouroughgood House.

11. FOIA training

12. Adjournment: The LHRC meeting was adjourned at 7:30 p.m.

Action: Motion made by Ms. Reid to adjourn the meeting

Second: Ms. Brown

Vote: Unanimous